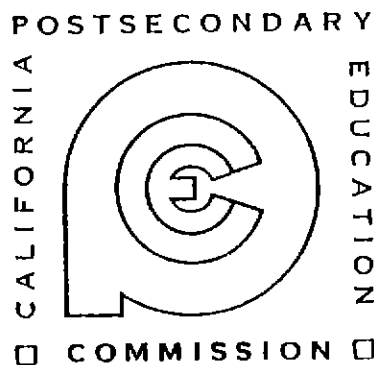


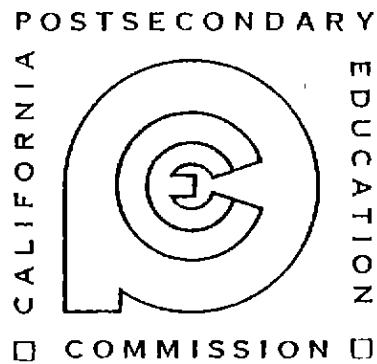
**INVENTORY OF APPROVED
AND UNAPPROVED
COMMUNITY COLLEGE CENTERS**



**CALIFORNIA POSTSECONDARY
EDUCATION COMMISSION**

INVENTORY OF APPROVED AND UNAPPROVED
COMMUNITY COLLEGE CENTERS

A Report to the Legislature in Response to Supplemental
Language in the 1984-85 Budget Act



CALIFORNIA POSTSECONDARY EDUCATION COMMISSION
1020 Twelfth Street, Sacramento, California 95814

Commission Report 84-38
Adopted December 10, 1984

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INTRODUCTION

Supplemental Language to the 1984-85 Budget Act contained the following provision:

The California Postsecondary Education Commission shall determine for all centers, satellite campuses, and other off-campus facilities of the various Community College districts, whether such facilities were recommended by the Commission under provisions of Section 66904 of the Education Code or existed as educational facilities of the district prior to the enactment of Section 66904 by the Legislature and are therefore grandfathered in as facilities eligible for State funding. The Commission shall report its findings to the Legislature by December 1, 1984.

Pursuant to this language, Commission staff met with representatives of the Chancellor's Office of the California Community Colleges on August 30 and reached general agreement as to the form and substance of the project. Subsequently, the Commission's Director corresponded with Chancellor Hayward on September 13 (Appendix A), requesting him to provide the Commission with "a complete list of any and all district facilities which commenced operation on or before April 1, 1974" -- the day Section 66904 of the Education Code became law.

He noted that a comprehensive report would be required, since "any facilities left unreported will probably be assumed not to exist by the Department of Finance and the Legislative Analyst." On October 1, Executive Vice Chancellor Guichard wrote to all Community College superintendents and presidents (Appendix B), advising them of the budget language and requesting them "to identify all off-campus centers within your district which were in operation prior to April 1, 1974." He noted that unreported centers might "be subject to CPEC review prior to becoming eligible for State funding." He also instructed the superintendents and presidents to report any centers "anticipated for the foreseeable future." Those were to include any which met the definition contained in Title 5, Section 55827(b) of the Administrative Code, which calls for an "official" center to have an average daily attendance of 500 by its third year of operation, since it is the policy of the Board of Governors not to approve any center for funding which has less than 500 ADA by its third year of operation. For existing centers, the definition was not limited by the Title 5 language but left to each district to determine for itself.

On November 8, the Chancellor's Office completed its compilation and submitted the results to the Commission (Appendix C). Included are the names of 70 operations in 26 districts that commenced operation prior to April 1, 1974. Specific dates are included for some of these centers, but for many others, only the year the center started is listed while for still others, only a statement appears that it began prior to 1974.

As a part of this project, the Commission compiled a list of all of its actions concerning off-campus operations taken subsequent to April 1, 1974 (Appendix D). This list includes 14 separate agenda items, two of which

also appear on the Chancellor's Office list -- the Vocational Training Center in the State Center Community College District and the Mountain View Center in the Foothill-DeAnza District, and both of which were approved by the Commission in 1977.

COMMISSION COMMENTS

Through the Commission's inventory of off-campus operations in all three segments of California public higher education, the Commission is aware that the Community Colleges operate several thousand off-campus centers. The overwhelming majority of these are small and transient facilities operating out of leased or donated space, and few of them grow beyond the "storefront" level.

There may be a number of other operations which do not appear on the Chancellor's Office list that have been maintained for a considerable length of time but do not meet the 500 ADA minimum. Should they do so in the future and request State funds, they will not be treated as "grandfathered" operations and will have to be submitted to the Commission for review as new operations.

This, of course, presents complications as it has in the past when small centers have evolved into larger ones. The difficulty lies in the fact that denying funding for an existing center that has usually demonstrated a record of community interest is extremely difficult. Fortunately, few such cases have surfaced in the past ten years, and they have generally not been accorded a high funding priority by either the Board of Governors or the Department of Finance.

In all probability, such complications are unavoidable, since the November 8 list from the Chancellor's Office does not include thousands of centers. Such inclusiveness, however, would have rendered the review process almost unmanageable and the Title 5 language inoperable, and thus the November 8 list seems an appropriate compromise.

Although the Commission has not investigated each and every center named on the November 8 list, it is satisfied that the submission conforms to the Commission's knowledge of Community College off-campus operations and that the Chancellor's Office has acted in good faith in providing it. Although it would doubtless be possible to impose greater detail on the list -- for example, by obtaining average daily attendance figures for each center as well as the exact dates when classes were first offered -- the Commission is not persuaded that such an effort would be cost effective.

Accordingly, the Commission submits to the Legislature the list provided by the Chancellor's Office on November 8 (Appendix C) as a satisfactory response to the 1984-85 Budget's Supplemental Language.

APPENDIX A

Letter from Patrick M. Callan to Gerald Hayward,
September 13, 1984

CALIFORNIA POSTSECONDARY EDUCATION COMMISSION

1020 TWELFTH STREET
SACRAMENTO, CALIFORNIA 95814
(916) 445-7933



September 13, 1984

Mr. Gerald Hayward
Chancellor
California Community Colleges
1107 9th Street
Sacramento, CA 95814

Dear Jerry:

Supplemental language to the 1984-85 Budget Act contained the following provision:

The California Postsecondary Education Commission shall determine for all centers, satellite campuses, and other off-campus facilities of the various community college districts, whether such facilities were recommended by the Commission under provisions of Section 66904 of the Education Code or existed as educational facilities of the district prior to the enactment of Section 66904 by the Legislature and are therefore grandfathered in as facilities eligible for State funding. The Commission shall report its findings to the Legislature by December 1, 1984. (Item 6870-301-146, #1)

To satisfy this Legislative directive, we are asking you to compile a complete list of any and all district facilities which commenced operation on or after April 1, 1974. By "commenced operation," we mean the day on which instruction first began. We think the definition of "facility" should be left to you for the purposes of satisfying the budgetary directive, but in doing so, we think the implication is that any facilities left unreported will probably be assumed not to exist by the Department of Finance and the Legislative Analyst. Should a district subsequently ask for funding (assuming it was unapproved by the Commission), for an off-campus center started in, say, 1976 but not included in the list, there could be difficulties in receiving legislative approval.

I realized that this is a complex problem, but I hope you can nevertheless provide us with a comprehensive compilation. If your staff would like to discuss the matter further, please have them contact Bill Storey at 322-8018.

Sincerely,

A handwritten signature in dark ink, appearing to read "Pat".

Patrick M. Callan
Director

PMC:ghn

APPENDIX B

Memorandum from Gus Guichard to Community College
Superintendents and Presidents, October 1, 1984

CALIFORNIA COMMUNITY COLLEGES

1107 NINTH STREET
SACRAMENTO CALIFORNIA 95814
(916) 445 8752



October 1, 1984

TO: Superintendents and Presidents
FROM: Gus Guichard, Executive Vice Chancellor *GG*
SUBJECT: Off-Campus Centers

Supplemental language to the 1984-85 Budget Act contained the following provision:

The California Postsecondary Education Commission shall determine for all centers, satellite campuses, and other off-campus facilities of the various Community College districts, whether such facilities were recommended by the Commission under provisions of Section 66904 of the Education Code or existed as educational facilities of the district prior to the enactment of Section 66904 by the Legislature and are therefore grandfathered in as facilities eligible for State funding. The Commission shall report its findings to the Legislature by December 1, 1984.

To meet this requirement, CPEC has requested that the Chancellor's Office provide a listing of all centers, satellite campuses, and other off-campus facilities in existence prior to the enactment of Education Code Section 66904. To ensure the thoroughness of our response and allow for district involvement, you are requested to identify all off-campus centers within your district which were in operation prior to April 1, 1974. Off-campus centers in existence prior to that date and which are not reported may be perceived not to exist and, therefore, be subject to CPEC review prior to becoming eligible for state funding.

To enable us to validate the Commission's list of centers which were approved by them after April 1, 1974, we also need you to list those off-campus centers established after that date. In addition, we need a list of those centers anticipated in the foreseeable future. For the purpose of identifying anticipated centers, an off-campus center is one that is planned to be in operation for three or more years and is expected to generate 500 ADA or more by the third year of operation and offers programs leading to certificates and/or degrees [Title 5, Section 55827 (b)]. The attached response form will facilitate your reporting of this information.

Your response and/or questions regarding this request should be directed to Dave Houtrouw, (916-445-8283), of the Facilities Planning and Utilization Unit by October 19, 1984. Thank you for your cooperation.

GG/mh

Attachment

cc: Gerald C. Hayward
Joseph Keating
Chuck McIntyre

(Attach additional sheets if necessary)

Return to: Facilities Planning and Utilization
California Community Colleges
1107 Ninth Street, Fifth Floor
Sacramento, CA 95814

OFF-CAMPUS CENTERS

District Name

CATEGORY I. Centers established prior to April 1, 1974

Center name and location

Date established

CATEGORY II. Centers established after April 1, 1974

Center name and location

Date established

CPEC approval*

CATEGORY III Centers anticipated in the foreseeable future.

Center name and location

Anticipated date

*Indicate either:

- A. Already received
- B. Pending

Name and telephone number of person
completing this report

APPENDIX C

Community College Centers, Satellite Campuses, and Other Off-Campus Facilities in Existence Prior to April 1, 1984

A list submitted by the Chancellor's Office of
the California Community Colleges to the
California Postsecondary Education Commission,
November 8, 1984

COMMUNITY COLLEGE CENTERS, SATELLITE CAMPUSES AND
OTHER OFF-CAMPUS FACILITIES IN EXISTENCE PRIOR TO APRIL 1, 1974

| Community College District | Center/Satellite/Facility | |
|----------------------------|---|------------|
| Coachella Valley | High Desert Center (Copper Mountain Center) Joshua Tree, California | Fall, 1968 |
| Foothill/DeAnza | Middlefield Campus (Mountain View Center) Palo Alto, California | March 1974 |
| Fremont-Newark | Washington High School Fremont, California | * |
| | Newark Junior High School Newark, California | * |
| Glendale | Glendale High School Glendale, California | 1921 |
| Hartnell | East Campus Salinas, California | * |
| | Fort Hunter Liggett Annex Jolon, California | * |
| | Community Hospital of Monterey Peninsula Carmel, California | * |
| | Correctional Training Facility Soledad, California | * |
| | Crisis House Soledad, California | * |
| | Fire Station Soledad, California | * |
| | Fort Ord Military Reservation Fort Ord, California | * |
| | Greenfield Elementary School Greenfield, California | * |
| | Marina Self Storage Marina, California | * |
| | San Lorenzo School King City, California | * |
| | Main Street School Soledad, California | * |

* date prior to 1974
not reported by district

| | | |
|----------------------|--|------------|
| Hartnell (continued) | Natividad Medical Center | * |
| | Salinas, California | |
| | Salinas Valley Memorial Hospital | * |
| | Salinas, California | |
| Kern | Southern Outreach Center | 1970 |
| | Edwards Air Force Base | |
| | Northern Outreach Center | 1972 |
| | Bishop and Mammoth, California | |
| | Downtown Center | 1974 |
| | Bakersfield, California | |
| Long Beach | Millikan Extension Center | 1959 |
| | Long Beach, California | |
| | Lakewood Extension Center | 1958 |
| | Long Beach, California | |
| | Terminal Island Extension Center | 1959 |
| | Long Beach, California | |
| Los Angeles | Airport Center | 1946 |
| | Los Angeles, California | |
| | Downtown Civic Center | 1948 |
| | Los Angeles, California | |
| Los Rios | Placerville Center | 1967 |
| | Placerville, California | |
| Mendocino-Lake | Lake County Center | July 1973 |
| | Lakeport, California | |
| | Willits Center | Sept 1973 |
| | Willits, California | |
| Merced | Los Banos Westside Center | 1971 |
| | Los Banos, California | |
| Monterey Peninsula | Monterey Peninsula College at Fort Ord | Sept. 1971 |
| | Fort Ord, California | |
| | California Fire Academy | Sept. 1972 |
| | Pacific Grove, California | |
| | Mott Training Center | Sept 1972 |
| | Pacific Grove, California | |
| | College Readiness Center | Sept 1972 |
| | Seaside, California | |

* date prior to 1974
not reported by district

| | | |
|-----------------|---|--------------------|
| Napa Valley | Upper-Valley Center St. Helena, California | Sept. 1972 |
| Pasadena Area | Community Skills Center Pasadena, California | June 1968 |
| Rancho Santiago | Orange Adult Learning Center Orange, California | 1973 |
| | Centennial Education Center (Adult Education Center) Santa Ana, California | 1971 |
| Redwoods | Mendocino Coast Education Center Fort Bragg, California | 1965-66 |
| | Del Norte Education Center Crescent City, California | 1965-66 |
| San Diego | Clairemont Mesa Continuing Education Center San Diego, California | prior to July 1970 |
| | Educational Cultural Complex San Diego, California | " |
| | Midway Continuing Education Center San Diego, California | " |
| | North Shores Continuing Education Center San Diego, California | " |
| | East San Diego Continuing Education Center San Diego, California | " |
| San Francisco | John Adams Community College Center San Francisco, California | July 1970 |
| | Alemany Community College Center San Francisco, California | " |
| | Galileo/Marina Community College Center San Francisco, California | " |
| | Mission Community College Center San Francisco, California | " |
| | John O'Connell Community College Center San Francisco, California | " |
| | San Francisco Community College District's Skill Center San Francisco, California | " |
| | Pacific Heights Community College Center San Francisco International Airport | " |

| | | | |
|-------------------|--|---------------------------|-----------|
| San Joaquin Delta | Tracy High School Tracy, California | * | |
| | Manteca High School Manteca, California | * | |
| | Lodi High School Lodi, California | * | |
| | Calaveras High School San Andreas, California | * | |
| | Argonaut High School Jackson, California | * | |
| | Amador High School Sutter Creek, California | * | |
| | Escalon High School Escalon, California | * | |
| | Galt High School Galt, California | * | |
| | Rio Vista High School Rio Vista, California | * | |
| Santa Barbara | Selmer Wake Adult Education Center (Adult Education Center) Goleta, California | more than 20 years ago | |
| | Alice Schott Adult Education Center (Adult Education Center) Santa Barbara, California | " | |
| Sierra Joint | Nevada Union High School Grass Valley, California | | 1963 |
| Sonoma County | Los Guillucos Criminal Justice Training Center Santa Rosa, California | | Aug. 1973 |
| | Robert Shone Agricultural Center Forestville, California | | Oct. 1972 |
| South County | Chabot College Valley Campus Livermore, California | | 1964 |
| State Center | Vocational Training Center Fresno, California | | July 1971 |
| Victor Valley | Victor Valley College George Air Force Base Center | | 1972 |
| West Hills | North District Center Firebaugh, California | | 1971 |

* date prior to 1974
not reported by district

APPENDIX D

Commission Action on Requests for New Campuses and
Off-Campus Centers in Accordance with Education Code
Section 66904

A list prepared by the Staff of the
California Postsecondary Education Commission

APPENDIX D

Commission Action on Requests For New Campuses and Off-Campus Centers In Accordance with Education Code Section 66904

| <u>Source of Request</u> | <u>Nature of Request</u> | <u>Commission Action</u> | <u>Date of Commission Action</u> |
|--|---|--|--|
| San Francisco College District | Approve: San Francisco Downtown Center | Approved. SF CC District must sign some "joint usage of Center" agree- ment with CSU San Francisco. (12/74 Directors Report) | 7/74 |
| Commission | Develop New and Off-campus Guidelines | Approved Commission sought guidelines after request for new campus at N. San Fernando Valley by Los Angeles District, (See 12/74 agenda). | 4/75 |
| Los Angeles Community District | Approve new campus. Los Angeles Mission College | Recognized Commission recognized the establishment of the college <u>without</u> <u>reference</u> to the use of state funds. | 9/75 |
| Kern Community College District | Approve off- campus center: Delano Center | Approved staff report. Advised that the Delano Center be continued and designated as a permanent facility. | 2/77 |
| State Center Community College District | Approve off- campus Vocational Training Center | Approved as experimental program. No state monies, concern expressed about duplication of Voc-Ed programs; ap- proved as <u>permanent</u> center in 3/78 (Commission resolution 5/78). | 2/77 |
| Yuba Community College District | Approve off- campus <u>Woodland</u> Center | Approved facility's temporary status. No state monies pending "Needs Assess- ment Feasibility Study" prepared by the District | 2/77 |
| De Anza- Foothill Community College District | Approve off- campus center: Sunnyvale | Deferred action. Tabled motion approving Sunnyvale Center as a permanent facility until a later Commission meeting. | 2/77 |

| <u>Source of Request</u> | <u>Nature of Request</u> | <u>Commission Action</u> | <u>Date of Commission Action</u> |
|--|---|--|--|
| Rancho Santiago Community College District | Approve new campus in Orange/ Canyon | Approved conditionally. Rancho Santiago and North Orange Districts must sign inter- district attendance agreement and the site for the new campus must serve growth areas for both Districts | 4/77 |
| Coast Community College District | Approve "college without walls", Coastline CC | Approved conditionally. District must re- port within one year that the college is addressing problems raised in the "Open Learning" report. | 4/77 |
| Saddleback Community College District | Approve new campus: North Saddleback | Approved conditionally. Saddleback must sign interdistrict attendance agree- ment with other Orange County Districts and document how the site selected <u>best</u> serves the Tustin-Irvine growth area. | 4/77 |
| Foothill- De Anza Community College District | Approve centers: Mountain View and Sunnyvale | Approved. District's five-year plan was revised to show <u>no need</u> for any other cen- ters in the "foreseeable future". | 9/77 |
| Saddleback and Rancho Santiago Community College District | Approve final campus sites | Approved Jeffrey Road Site for Saddleback District. Commission tabled approval of Orange Canyon (Rancho Santiago Community College District) site. | 3/78 |
| Rancho Santiago Community College District | Approve Orange Canyon site | Withdrew objection to the Orange Canyon site okay to purchase land with local funds. Conditions: No construction to take place without Commission approval; reaffirm stated policy that <u>only one of two</u> potential north- east Orange County sites to be developed. | 9/78 |
| Mira Costa Community College District | Approve off-campus center | Approved staff report. Recommended pur- chase of land <u>only</u> (See Policy Evaluation Committee 10/80 agenda). | 10/80 |
| Commission | Approve Policy Review Report | Approved report on revision of guidelines for review of off-campus centers (See Policy Evaluation Committee 9/82 agenda). | 7/82 |
| Rancho Santiago Community College District | Approve Orange Canyon campus | Adopted report. Approved construction funds in 1984-85 budget. Recommended no additional construction funds pending evaluation by District to Legislature | 9/84 |